

Gather your materials

Use this checklist to help you gather the information you'll need as you fill out your Common App.

High school information

You'll need to know things like your high school's CEEB code, GPA scale, and class rank reporting. Check in with your counselor for more details about this information. Ask them for the High School Details information sheet! (Download it at commonapp.org/ready)

An unofficial copy of your high school transcript

You'll be asked to list the courses you're taking this academic year.

Some colleges ask applicants to self report their full academic record in the Courses & Grades section. If you have a college on your list that requires Courses & Grades, you'll need your transcript to complete this section.

A copy of your test scores and dates

You have the option to enter scores for standardized exams like the ACT and SAT that you have taken and/or plan to take. Don't forget, you'll still need to send official score reports to colleges that require them.



Citizenship information

Social Security Number, if you intend to apply for financial aid via FAFSA (For U.S. citizens, U.S. nationals, U.S. dual citizens, U.S. permanent residents, U.S. refugees, and U.S. asylees).

For Permanent Residents: A copy of your green card.

For non-U.S. citizens: U.S. visa type, number, and date issued. If you do not yet have a U.S. visa but intend to apply for one, you can indicate that in the application.

State of residence information

If you think you qualify for in-state tuition for a school you might be asked to share more information about your residence in that state.



Parent information

You'll be asked to share some basic information about one or more parents, including your parent's occupation and job title, and the education level they received. If your parent attended college, you'll need to know the name and location of the college they attended, as well as what degree they received and when.

A list of academic honors

You can include up to 5 academic honors you received during high school. You'll need to include the honor's title, when you received it, and the level of recognition you received (regional or national, for example).

A list of your activities

You have the option to enter up to 10 activities you participated in during high school. These activities might include family responsibilities, jobs, volunteer work, clubs, sports, hobbies, and more.

For each activity you'll list: the years of participation, hours per week and weeks per year spent on the activity, position/leadership held, and a brief description.

Parent information

- Occupation
- Job title
- Education level
- Name of college(s) attended
- College location
- Degree earned
- Year degree earned

Use this space to jot down a few activities you want to report in your application.

