



Program requirements worksheet

Staying organized and understanding what you need to fill out in the application is crucial. But, because each program has its own specific requirements, it can seem like a lot to keep track of.

Use this worksheet to collect the requirements of the programs on your list. This way you have all the information in one place when you need it. We've included space for 4 programs, but if you have more you want to add, just copy and paste the last page!

Here is where you can find program requirements in the application:





Home tab

Select a program in the Program Materials section to see their requirements listed in the Home tab.

Requirements Grid

This PDF lists all colleges that use Common App for transfer and their requirements. You can access this document in the Solutions Center.

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Program name:

Deadline			Testing Policy		
Application Fee			SAT/ACT Tests Used		
			International Tests: IELTS/TOEFL Used		
Personal Statement*			Always Required		
Yes	No	Optional	Sometimes Required		
		·	Flexible		
Writing Questions			Never Required		
Yes	No	Optional	Ignored		
Portfolio			Recommendations		
Yes	No		Personal		
Transcripts			Required Optional		
• Official			Professional		
Unofficial Uploaded			Required Optional		
Additional Requirements			Academic		
Not Requir	red		Required Optional		
Coursework Entry			High School Official		
Needs full transcript entry			Required Optional		
No transcript entry needed					
Needs transcript entry for prerequisites			* You can find information about Personal Statement requir in a program's Documents tab or Questions tab.	ements	

Program Materials section.

** You can find more about a program's prerequisites in the

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